



RISK ASSESSMENT FORM

Assessment No: 4 Assessment Date: 22.01.24	Location / Dept: Palletline Starley way, Birmingham Assessor's Name: Ken Bell	Further assessments required: Fire <input checked="" type="checkbox"/> COSHH <input type="checkbox"/> Manual Handling <input type="checkbox"/> Display Screen Equipment <input type="checkbox"/> Nursing and Expectant Mothers <input type="checkbox"/> Young Persons <input type="checkbox"/>	Persons involved in or affected by the task: Employees <input checked="" type="checkbox"/> Visitors <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Members of the public <input type="checkbox"/> Others <input type="checkbox"/>	Special Groups: (Where individual assessments will be required) Nursing and Expectant Mothers <input type="checkbox"/> Young Persons <input type="checkbox"/> Disabled <input type="checkbox"/> Service Users <input type="checkbox"/>
Task / Activity / Area Assessed: Slips, trips and falls Additional information – Rob Carney (Facilities manager), Chris Cooper (Maintenance technician), Liam Pegg (Health and safety co-ordinator) and Richard Southern (Head of Hubs).				

Picture is an illustration only



Created By Ken Bell

Hazard Identified	Worst Case Outcome	Current Control Measures	Likelihood	Score	Rating
Floors becoming contaminated - water from inbound vehicles.	8	Due to the 'drive through' layout, the hub floor does become very wet when vehicles enter the building during adverse weather conditions. The hub is depedestrianised with a designated walkway that runs from the access and egress door, to the lift truck parking area. This area is covered in a 'textured' paint, as indicated in the picture above.	2	16	Low
Floors becoming contaminated – for example water or other liquids leading to slipping.	8	leaks from lift trucks, LGV's or the building are very rare, but if they do occur, they are contained and removed in a timely manner. If the area must be left unattended, signage is prominently displayed to prevent access to the hazard. Plant and equipment are maintained by qualified engineers so that leaks don't 'generally' occur in the first place. As stated above, pedestrian and vehicle routes are planned to avoid contaminated areas or the risk of spreading a potential hazard into other areas.	2	16	Low
Floors becoming contaminated – water leaks in the roof	8	The company has a dedicated facilities team. The building and roof is checked periodically and maintenance is completed as and when required.	2	16	Low
Using incorrect cleaning methods – if correct methods are not adopted, increases the risk, however effective cleaning will contain spillages and remove STF hazards before they can lead to injury.	8	The cleaning method is effective for the type of floor on site. The maintenance department are aware of the need to ensure that they don't introduce more slip or trip risks while cleaning is being done – i.e. vacuum cleaner flexes or leaving floor wet without suitable signage.	2	16	Low
Damaged flooring / work environment – leading to an increased risk of STF incidents	8	The daily safety audit (DSA) checks for all manner of safety issues including, loose/ damaged and worn flooring which is replaced / repaired as required. Walkways and work areas are clear of obstructions and as stated above, now have a non-slip coating.	2	16	Low
Incorrect footwear leading to increased risk of STF incidents	8	As a guide the following is followed whenever selecting 'suitable' and 'sufficient' footwear: <ul style="list-style-type: none"> Where floors cannot be kept clean and dry, slip-resistant footwear can help prevent slip accidents. 	2	16	Low

		<ul style="list-style-type: none"> Footwear is trailed first to make sure it is suitable for the environment and for those who will be wearing it, i.e. comfort and fit. If footwear is supplied as personal protective equipment (PPE), it is supplied free of charge to employees 			
Insufficient lighting - leading to an increased risk of STF incidents	8	LED lighting is prevalent throughout the site. Lighting is subject to regular inspection / maintenance. LUX values are checked periodically to ensure compliance.	2	16	Low
Trailing cables and other obstacles - leading to an increased risk of STF incidents.	8	Trailing cables etc are avoided at all possible, when this cannot be avoided, cable covers, cones and other signage are used to ensure others are aware of the hazard. DSA's are completed and any obstacles of any type are reported and rectified immediately.	2	16	Low
Rubbish and other obstacles caused by poor housekeeping - leading to an increased risk of STF incidents.	8	The company has a dedicated facilities team. Cleaning including litter picking, wood runs, and floor scrubbing and sweeping is completed daily. DSA's are completed and any obstacles of any type are reported and rectified immediately.	2	16	Low

Worst Case Outcome						Likelihood given precautions in place				
10	8	5	3	1		10	8	5	2	1
Fatality	Severe injury	Lost time injury	Minor injury	No injury		Certain / imminent	Very likely	Likely	Unlikely	Remote

Risk Rating Table		
High 50-100	Medium 20-49	Low 1-19

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Action required (note any temporary action / control measures required):	Action Review Date	Action Completed (Name and title) / Date
1. Continuation of the current controls		

If any issues are outstanding from the 'Action Review' date, detail the reasons:

Signature: Ken Bell

Date: 22.01.24

Assessment Review Date (as required):

New risk assessment required: Yes / No

Completed by (Name):

Signature:

Assessment Review Date (as required):

New risk assessment required: Yes / No

Completed by (Name):

Signature: