



**PRIVATE & CONFIDENTIAL TO THE GROUP ONLY**

**APN H+S Meeting Minutes**

**Wednesday 17<sup>th</sup> April 2024, 10:00am**

**Venue: Allports Group , Fradley Park, Lichfield**

**1. Welcome and Introduction**

**Attendees:**

- Paul Sanders APN Chairman
- Anthony Ratchford Pallet Track
- Steve Underwood TPN
- Andrew Lowe UPN
- Liam Pegg Palletline

**2. Apologies noted from the following non-attendees**

- Beverley Knight Palletforce
- Carl Howitt Palletways
- Ken Bell Palletline
- Ali Karin Adler & Allan
- Charlie Fletcher Pallex

**3. PS reminded attendees of Competition Law Compliance statement**

**4. Previous meeting minutes discussion and approval**

- PS went through the previous meeting minutes with the group and approved

**5. Fork Lift Gas LPG Issues**

- The group reported that although there were still issues there were not as many. PS stated it was important to retain the data and costs for any future claims.
- All the networks were adhering to the guidelines on starting the FLT
- PS showed the meeting for information purposes the confidential letters sent by Backhouse Jones to Phillips 66 and the HSE from the APN, RHA and UKWA.

## **6. Health and Safety benchmarks**

- The meeting reviewed the Stats for Feb 2024.
- In February our Straps & Curtain incidents were 0 , this was our highest stat in 2023. Straps & Curtains have lead our campaigns for the last 12 months
- Total Incidents for the month were 7 across all the Networks
- 3 X Vehicle Collision/ FLT to FLT
- 2 X Slips , Trips and falls
- 1 x Manual Handling
- 1 x Others

## **7. APN Membership of Driving for Better Business - Participation**

- PS confirmed that he has met with DFBB
- Driving for Better Business is a government-backed National Highways programme to help employers in both the private and public sectors reduce work-related road risk, control the associated costs and improve compliance with current legislation and guidance.
- It is free to access and contains useful online tools and resources, including our Driving for Work Policy Builder, to help you:
  - evaluate practices,
  - strengthen culture,
  - enhance performance and demonstrate leadership in the management of work-related road risk.

Web link to find out more and join [www.drivingforbetterbusiness.com](http://www.drivingforbetterbusiness.com)

## **8. Membership of Generation Logistics**

PS informed the meeting the APN have become an official partner of Generation Logistics. Generation Logistics is an initiative to find and engage the next generation of logistics talent.

The APN can list any job opportunities for young people, Graduates and Apprentices, please make contact with PS should you wish to participate.

[www.generationlogistics.org/partners/](http://www.generationlogistics.org/partners/)

## 9. Sector World Health & Safety Week 2024

- PS shared with the meeting the proposed campaign leaflet promoting “Your Safety Matters”. Copy enclosed.
- A selection of the leaflets and a Double Deck Loading Banner will be delivered to your hub for your attention on the 25<sup>th</sup> or 26 /4 ready for you on Monday 29<sup>th</sup>/4/24.
- PS requested that as many of your photographs and social posts are posted tagging in the APN , also please share our tweets and linked in posts during this event.
- This is a real opportunity for our industry to demonstrate our commitment to Work place safety, please support.

## 10 A.O.B

- Hard Hats and Bump caps were discussed, the Networks at the meeting use either of these as they feel is appropriate within their business.
- Curtain harness’s were discussed and the meeting felt that these were not an advantage and may add to the risk.
- At the next meeting Pallex will give us the background and will show their new Pall-Ex Delivery / Tail lift video and protection of driver / customer / 3rd party .

## Next meeting

Wednesday 11<sup>th</sup> September 2024 10am at Allports Group